

**MINUTES OF MEETING  
LAKE LIZZIE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Lizzie Community Development District was held Wednesday, **August 6, 2025** at 1:00 p.m. at the West Osceola Library, 305 Campus Street, Celebration, Florida.

Present and constituting a quorum:

Tony Iorio  
Doug Beasley  
Rocky Owen  
Tom Franklin

Chairman  
Vice Chairman  
Assistant Secretary  
Assistant Secretary

Also present were:

Tricia Adams  
Michelle Rigoni *by Zoom*  
Shawn Hindle *by Zoom*  
Alan Scheerer

District Manager, GMS  
District Counsel  
District Engineer  
Field Operations Manager

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Iorio called the meeting to order and called the roll. Four Board members were present in person constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Adams noted there were no members of the public present nor any members of the public calling in.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the May 7, 2025  
Board of Supervisors Meeting**

Ms. Adams stated a draft of the meeting minutes from the May 7, 2025 Board of Supervisors meeting is included in the agenda package on page 5. The meeting minutes have been

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reviewed by District Counsel and District Management staff. If there are no corrections, is there a motion to approve as presented?

On MOTION by Mr. Owen, seconded by Mr. Franklin, with all in favor, the Minutes of the May 7, 2025 Board of Supervisors Meeting, were approved

#### **FOURTH ORDER OF BUSINESS**

#### **Public Hearing**

Ms. Adams stated there is a public hearing to adopt the FY26 budget and a public hearing to impose special assessments and certify the tax roll. She asked for a motion to open both public hearings.

On MOTION by Mr. Iorio, seconded by Mr. Franklin, with all in favor, Opening the Public Hearing, was approved.

Ms. Adams stated for the record there are no members of the public present nor any members of the public on Zoom.

On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, Closing the Public Hearing, was approved.

#### **A. Consideration of Resolution 2025-07 Adopting the Fiscal Year 2026 Approved Budget and Appropriating Funds**

Ms. Adams stated Resolution 2025-07 is on page 11 of the agenda package. This resolution memorializes that the Board met prior to June 15<sup>th</sup> and approved a proposed budget. The proposed budget has been provided to Osceola County at least 60 days in advance of today's meeting. The public hearing today was noticed in accordance with Florida Statutes and posted on the Districts website. Adoption of this resolution approves your FY26 budget. The resolution also has provisions for budget amendments. She reviewed the budget on page 15 of the agenda package. The actual financials have been updated through the end of June.

On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, Resolution 2025-07 Adopting the Fiscal Year 2026 Approved Budget and Appropriating Funds, was approved.

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**B. Consideration of Resolution 2025-08 Imposing Fiscal Year 2026 Special Assessments and Certifying Assessment Roll**

Ms. Adams stated now that the budget has been adopted it needs to be funded. We are proposing to fund the budget with special assessments on the tax roll. A copy of the adopted budget and the tax roll are attached to the resolution.

On MOTION by Mr. Iorio, seconded by Mr. Owen, with all in favor, Resolution 2025-08 Imposing Fiscal Year 2026 Special Assessments and Certifying Assessment Roll, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Aquatic Plant Management Service Proposal for Fiscal Year 2026**

Ms. Adams stated this is a service contract renewal for aquatic management services. Mr. Scheerer noted this is for the two stormwater ponds. The contract will begin October 1, 2025 and expire on September 30, 2026. There is a slight increase of \$20 per month to cover additional chemical costs.

On MOTION by Mr. Franklin, seconded by Mr. Beasley, with all in favor, the Aquatic Plant Management Service Proposal for Fiscal Year 2026, was approved

**SIXTH ORDER OF BUSINESS**

**Presentation of Fiscal Year 2024 Financial Audit**

Ms. Adams stated the District is required to undergo an annual independent audit. Grau & Associates is the District's auditor. There were no findings or recommendations. It's a clean audit.

On MOTION by Mr. Owen, seconded by Mr. Beasley, with all in favor, Accepting the Fiscal Year 2024 Financial Audit, was approved

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**SEVENTH ORDER OF BUSINESS****Ratification of Series 2023 Requisition No. 5**

Ms. Adams stated this is on page 68 of the agenda package. It has already been fully executed for the purposes of processing the requisition with the total amount being \$2,501.50 payable to Kutak Rock. She asked for a motion to ratify.

On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, the Series 2023 Requisition No. 5, was ratified.

**EIGHTH ORDER OF BUSINESS****Staff Reports****A. Attorney**

Ms. Rigoni had nothing to report but offered to answer questions.

**B. Engineer****i. Consideration of 2025/2026 Rates**

Ms. Adams stated on page 74 of the agenda is a letter from Hanson, Walter & Associates stating they have been the District Engineer since 2022. During that time, they have not requested any compensation increases. The letter consists of the proposed hourly rates.

On MOTION by Mr. Iorio, seconded by Mr. Franklin, with all in favor, the Consideration of 2025/2026 Rates, was approved

**C. Field Manager**

Mr. Scheerer reviewed the Field Manager's report.

**D. District Manager's Report****i. Approval of Check Register**

Ms. Adams presented the check register from April 23, 2025, to June 30, 2025 totaling \$194,974.57. This does include transmittal of surplus funds into an interest earning account.

On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, the Check Register, was approved.

**ii. Balance Sheet & Income Statement**

Ms. Adams presented the unaudited financials through the end of June.

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**iii. Approving Fiscal Year 2026 Meeting Schedule**

Ms. Adams stated the meeting schedule for the upcoming year is on page 94 of the agenda package. It will start in October 2025 continuing through September 2026. They are proposing to continue monthly meetings on the first Wednesday of each month at 1:00 p.m. at West Osceola Branch Library.

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, the Fiscal Year 2026 Meeting Schedule – Meeting Start Time 1:00 p.m., was approved.

**iv. District Goals and Objectives****a. Adoption of Fiscal Year 2026 Goals & Objectives**

Ms. Adams stated the 2026 goals & objectives on page 96 of the agenda package are the same as the current year.

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, Adoption of the Fiscal Year 2026 Goals & Objectives, was approved.

**b. Presentation of Fiscal Year 2025 Goals & Objectives Authorizing Chair to Execute**

Ms. Adams stated this will authorize the Chair to execute the final form of report to post on the District's website.

On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, the Fiscal Year 2025 Goals & Objectives Authorizing Chair to Execute, was approved.

**NINTH ORDER OF BUSINESS****Other Business**

There being no comments, the next item followed.

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**TENTH ORDER OF BUSINESS**

**Supervisors Requests and Audience  
Comments**

Mr. Beasley stated after having been on the Boards over 25-26 years, it has been a pleasure these last few years because none of the audits have put the District in a financial emergency.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Adams asked for a motion to adjourn.

On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, the meeting was adjourned.

Signed by:

*Tricia Adams*

Secretary/Assistant Secretary

DocuSigned by:

*Tony Iorio*

Chairman/Vice Chairman